



<b>SPMS Meeting Minutes</b>	
<b>April 19, 2012</b>	<b>Called to Order: 8:02 PM PST</b>
<b>Type of meeting</b>	<b>Monthly SPMS Committee Conference Call</b>
<b>Facilitator</b>	<b>Errol Graham - Chair</b>
<b>Note taker</b>	Connie Barrett - Secretary
<b>Attendees</b>	Chair - Errol Graham (West Hollywood Aquatics) Vice Chair - Mark Moore (Mission Viejo Nadadores) Treasurer - Bob Eberwine (South Bay Swim Club) Secretary - Connie Barrett (Mission Viejo Nadadores) Member at Large - Jacquie Cole (Long Beach Grunions) Registrar - Dan Wegner Newsletter Editor - Kim Thornton (Irvine Novaquatics) Sports Medicine Chair - Jessica Seaton (West Hollywood Aquatics) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Officials Chair - Robert Mitchell (Unattached) Quartermaster - Trisha Commons (Mission Viejo Masters) Planning Chair - Lucy Johnson (Long Beach Swim Club) Michael Heather (Mission Viejo Nadadores) - USMS VP Admin. Michael Collins (Irvine Novaquatics) Mary Hull (Southwest Aquatics) - SW Zone Chair Robin Smith (Irvine Novaquatics) Mike Miranda (Long Beach Grunions) Karin Wegner (Las Vegas Masters) Chris Lundie (Santa Clarita)
<b>MSA</b>	March 15, 2012 Minutes approved .
<b>Officer Reports:</b>	
SPMS Chair: Errol Graham <a href="mailto:chair@spma.net">chair@spma.net</a>	
<ul style="list-style-type: none"> <li>No new items to report.</li> </ul>	
SPMS Vice Chair: Mark Moore <a href="mailto:vicechair@spma.net">vicechair@spma.net</a>	
<ul style="list-style-type: none"> <li>See Full report at: <a href="http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120419_Vice_Chair_Report.pdf">http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120419_Vice_Chair_Report.pdf</a></li> <li>Until more specific SPMS policy is established regarding informing the membership about non-sanctioned events via USMS website, Mark will continue to approve listing of non-sanctioned events at USMS website.</li> <li>Task force was formed to refine policy details regarding publishing and/or promoting non-sanctioned pool and open water events and clinics via SPMS means of communication.</li> </ul>	
<b>MSA</b>	SPMS will post sanctioned and non sanctioned events to their website.



SPMS Treasurer: Bob Eberwine [treasurer@spma.net](mailto:treasurer@spma.net)

- Treasurer's report: [http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120419\\_Treasurer\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120419_Treasurer_Report.pdf)
- Balance Sheet: [http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/2012-04\\_Balance\\_Sheet.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/2012-04_Balance_Sheet.pdf)
- Income Statement: [http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/2012-04\\_Income\\_Statement.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/2012-04_Income_Statement.pdf)

SPMS Secretary: Connie Barrett [secretary@spma.net](mailto:secretary@spma.net)

**1. USMS Convention**

- Automatic delegates: Michael Heather, Mary Hull, Jessica Seaton, Lucy Johnson and Robert Mitchell
- SPMS Committee members eligible and able to attend: Errol Graham, Mark Moore, Dan Wegner, Susan Shore, Connie Barrett, Kim Thornton, Christine Maki, Karin Wegner, Trisha Commons, Michael Collins, Phil Yoshida, Chris Lundie.
- SPMS is eligible to send 10 delegates to the UMS Convention. If the number of nominated candidates exceeds the number of available slots, delegates will be selected via ballot vote. Two alternate delegates shall be selected in case any of the selected delegates discover they are unable to attend the convention.
- Prior to voting It needs to be verified if the following nominated delegates are able to attend: Susan Shore, Chrstine Maki, and Phil Yoshida.

<b>MSA</b>	Twelve eligible candidates are nominated to represent SPMS at the 2012 USMS convention.
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**2. SPMS DBA Filing:**

- Research showed that preparations for SPMA incorporations have been made in past years, but SPMA never incorporated. SPMS Committee needs to decide in the future whether SPMS shall incorporate or retain it's business status as USMS subordinate corporation. Known pros and cons of incorporation were presented to the committee and discussed. Errol and Connie are working with USMS Legal Counsel Patti Miller to evaluate additional considerations and will be reporting to the committee.
- **Action Item:** While potential SPMS incorporation is being evaluated by the committee, SPMS Secretary Connie will file SPMS DBA in the county of Los Angeles, showing SPMS status as "USMS Subordinate organization/LMSC".
- **Action Item:** Errol will revise SPMS By-laws to reflect the housekeeping change of the nature of organization from 'California Corporation' to it's current legal business status (exact verbiage to be verified with Patti Miller)

SPMS Member at Large: Jacquie Cole [memberatlarge@spma.net](mailto:memberatlarge@spma.net)

- Emailed all club reps for feedback - no feedback received. Will make special outreach calls to new SPMS teams in 2012, which have been underrepresented in meetings, events and swim meets.
- Coach of the Year has been awarded. Thank You to all who submitted nominations and letters of support.
- Awards page has been updated to reflect that the selection process for the Jim Marcus, Steve Schofield, and Swimmer of the Year are all now selected by nomination. Further update with deadline of September 30 needed.



## Contractor Reports

SPMS Registrar: Dan Wegner [registrar@spma.net](mailto:registrar@spma.net)

- See full report at: [http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120419\\_Registrar\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120419_Registrar_Report.pdf)

SPMS Newsletter Editor: Kim Thornton [newsletter@spma.net](mailto:newsletter@spma.net)

- Everything is on schedule for the upcoming May/June issue of the newsletter..

SPMS Top Ten Recorder: Mary Beth Windrath [topten@spma.net](mailto:topten@spma.net)

- See full report at:  
[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120419\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120419_Top_Ten_Recorder_Report.pdf)

## Standing Committee Reports:

Coaches Committee: Christine Maki [coaches@spma.net](mailto:coaches@spma.net)

- Not present. Errol reported that the 2011 SPMS Coach of the Year was announced at the SCY Championships in Santa Clarita. Unfortunately the winner, Mary Lombard of the Los Alamitos Swim Team, could not be at the meet, but the award is going to be presented to her this weekend

Marketing Committee: Connie Barrett [connieb@cb-design.net](mailto:connieb@cb-design.net)

- Review of the USMS logo style guide and developing the same for SPMS logo usage deferred.

Officials Committee: Robert Mitchell [officials@spma.net](mailto:officials@spma.net)

- General Policy for SPMS Sanctioned/Approved/Observed Status was presented for consideration and implementation at the May meeting:
- **Minimum Deck Staffing for SPMS sanctioned meets;**
  - 6 or fewer lanes: 2 deck officials
  - 7 – 8 lanes: 3 deck officials
  - 9 – 10 lanes: 4 deck officials
  - Double ended long course meets: 6 officials
  - Freestyle events may be run at a reduced staffing as long as turn touches are clearly visible by an official
  - It is the responsibility of the Meet Referee to determine the number of officials required to run a fair and equitable meet for all in attendance. Timeline of the session/meet, length and shape of the pool as well as weather may all be factors in the Meet Referee's decision.
- **Minimum Admin Staffing for SPMS sanctioned meets:**
  - 300 or less swimmers/session – 1 Admin official
  - 300 or more swimmers/session – 2 Admin official

Open Water Committee: Tanya MacLean [openwater@spma.net](mailto:openwater@spma.net)

- No new business to report. Mark Moore report covered the latest regarding open water related developments.



Planning Committee: Lucy Johnson [lucyj6@mac.com](mailto:lucyj6@mac.com)

- See Full report at:  
[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120419\\_Planning\\_Committee\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120419_Planning_Committee_Report.pdf)

Sports Medicine Committee: Jessica Seaton [JSeaton@aol.com](mailto:JSeaton@aol.com)

- No new business to report.

Meet Coordinator, Quartermaster, Awards: Trisha Commons [Trisha5swim@aol.com](mailto:Trisha5swim@aol.com)

**1. Following report submitted in writing for inclusion herein:**

- April SCPPOA meeting was at the Cove in Riverside. The main topic was sponsor and sponsorships with different companies. After lunch some went and rode the wave machine.
- We had 3 swim meets. UCI, UCLA and Santa Clarita.
- At all three meets we did have some problems. At all the meets we had swimmers diving in during warmups, and all day during the meet, in the warm up pool. At all the meets we did have a Deck Marshall.
- At UCLA I had a problem with one of the Refs. I had some complaints on the same referee. The swimmers were upset because the referee would get the swimmers on the blocks and then tell them to step down. This happened many times to one particular swimmer. The other problem was we had different opinions on warm up policies.
- At Santa Clarita some of the results and labels were late. Another complaint was that the results were not on the swim phone. I did get a nice email from a swimmer about the timers and the nice weather also the nice facility at Santa Clarita.
- I'm still passing out team awards. The scores from the SCY Championships are wrong and will be fixed soon. The high point awards will be mailed out.
- **Action Item:** Robert Mitchell will communicate with officials in question to heighten their awareness of swimmers repeatedly disobeying requests to not dive in the warm-up pool during swim meets, and remind them of potential liability issues and measures they can employ to aid in curbing this trend.

**2. Other discussions:**

- Mark Moore spoke about getting large "NO DIVING" signs to be taken to the swim meets.
- Lucy Johnson volunteered to attend Senior Games in Pasadena on June 10th 2012, as Trish Commons was unavailable.

**MSA**

SPMS Will hire Meet Coordinator/Quartermaster Trisha Commons to attend the Senior Games in Pasadena on June 10th 2012, in order to represent SPMA and Masters Swimming.  
*Rationale: It is a potential marketing opportunity where many swimmers may be interested in information about Masters Swimming. Meet Coordinator/Quartermaster has the gear, marketing materials and the knowledge to inform people about Masters Swimming.*

Webmaster: Dan Wegner [registrar@spma.net](mailto:registrar@spma.net)

- Keeping the website up to date as the matter of routine.

**MSA**

Officer, Contractor and Committee Reports approved



## OLD BUSINESS

### Review of the USMS standards and compliance for LMSCs

- Errol Graham reports that SPMS is VERY compliant on all required and many suggested items listed in the USMS Standards and compliance for LMSCs. Full list of standards and requirements can be found at: [http://www.usms.org/admin/lmschb/gto\\_lmsc\\_standards.pdf](http://www.usms.org/admin/lmschb/gto_lmsc_standards.pdf)

### Open Water Coordinator / Quartermaster / Marketer

- Discussion tabled for May conference call.

## NEW BUSINESS

No New Business

**Next conference call meeting will be held on Thursday, May 17 2012 at 7:30 PM**

**Meeting Adjourned 10:18 PM PST**