



SPMS Meeting Minutes	
July 19, 2012	Called to Order: 7:36 PM PDT
Type of meeting	Monthly SPMS Committee Conference Call
Facilitator	Errol Graham - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair - Errol Graham (West Hollywood Aquatics) Vice Chair - Mark Moore (Mission Viejo Nadadores) Secretary – Robin Smith (Irvine Novaquatics) Member at Large - Jacquie Cole (Long Beach Grunions) Registrar - Dan Wegner Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Mary Beth Windrath Coaches Chair – Christine Maki (Covina Tri-swim Masters) Quartermaster - Trisha Commons (Mission Viejo Nadadores) Officials Chair - Robert Mitchell (Unattached) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Sports Medicine Chair - Jessica Seaton (West Hollywood Aquatics) Michael Heather (Mission Viejo Nadadores) - USMS VP Admin. Mike Miranda (Long Beach Grunions) Karin Wegner (Las Vegas Masters) Phil Yoshida (San Luis Obispo)
MSA	June 21, 2012 Minutes approved.
Officer Reports:	
SPMS Chair: Errol Graham chair@spma.net	
<p>Errol announced that the Committee members present on the conference call would vote for the open Secretary position. He reviewed that an email had been sent to the LMSC membership regarding the vacant Secretary position and that the open position had been posted on the SPMS website. As there was only one candidate nominated for the position – Robin Smith, Errol requested that the committee vote for the candidate by acclamation.</p> <p>-MSA – approved vote by acclamation for new SPMS Secretary - Robin Smith. Robin will serve in the position of SPMS Secretary for 18 months - until the next LMSC Officer Elections.</p> <p>Errol stated that all USMS Convention delegates should have received their check for hotel and travel expenses. He requested that anyone who still needs a roommate to let him know and reminded everyone of the double occupancy requirement for hotel rooms. Discussion proceeded regarding requests and requirements for individuals needing to share hotel rooms.</p> <p>Errol announced that there had been a problem between two swimmers at a recent open water event and that one of the swimmers had filed a grievance. He is currently putting together a grievance committee and stated that more details would be forthcoming.</p> <p>Errol reviewed that he and Jacquie have been working on the bid details for the five SPMS Contractor positions (Registrar, Newsletter Editor, Top Ten Recorder, Meet Services Coordinator, and Open Water Services Coordinator). He stated that these will be announced via an email to the membership and will also be posted on the SPMS website. Bids are to be submitted by August 15th to Robin Smith, SPMS</p>	



Secretary, and that the selection/voting would take place by the end of August 2012. The Contractor positions would then begin on October 1, 2012.

SPMS Vice Chair: Mark Moore vicechair@spma.net

Mark reviewed the sanctions approved since the last conference call. There were 19 sanctions for Catalina Channel Crossings, zero sanctions for clinics, and one pool sanction for the 2013 USMS Summer Nationals to be hosted by the Mission Viejo Nadadores. Mark explained that the sanction was approved early for the USMS Summer Nationals so that the USMS Office could start to work on the event.

Mark also stated that the SPMS swim meet pool results have been posted on the USMS Meet Results website.

The pool sanctions for the SCM swim meets have still not been approved. Mark has sent notices back to the Meet Directors to complete the USMS Online Sanctions application. There was discussion regarding the sanctions approval process and the timing for payment to be received by SPMS and that there needed to be a policy in place regarding this.

-MSA – approved requirement for swim meet hosts to send in their payment check for the sanction within 30 days of receiving sanction approval.

There was discussion regarding non-profit events (i.e., Optimist Sports) that requested a donation of a suggested amount for participation in lieu of a registration fee and whether or not this type of request was appropriate and in accordance with USMS policy for sanctioned events.

SPMS Treasurer: Bob Eberwine treasurer@spma.net

Reports posted on Website (see links below).

Treasurer's Report

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120719_Treasurer_Report.pdf

Balance Sheet

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201207_Balance_Sheet.pdf

Income Statement

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201207_Income_Statement.pdf

Budget versus Actuals

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201207_Budget_vs_Actuals.pdf

Bob was not on the call. Errol gave an update to the posted reports.

The 2010 amended taxes and the 2011 taxes were just received by Errol from the tax accountant. There was a request regarding who would now take over the DBA filing from Connie Barrett. Jacquie agreed to work on this.

SPMS Secretary: Robin Smith secretary@spma.net

No Report.

Robin was newly elected to the position at the beginning of the conference call.

SPMS Member at Large: Jacquie Cole memberatlarge@spma.net

Jacquie has been working with Errol to finalize the bid details for the five open SPMS Contractor positions. She had invited a Rose Bowl Masters representative to participate on the conference call however that person was not on the call. Jacquie let the committee know that persons could contact her regarding providing outreach to individuals and/or teams to request participation on the monthly



committee conference calls.

Jacque also reminded everyone that the Long Beach Grunions are hosting the upcoming USMS National Postal 3,000/6,000 Yards Event to be held September 15, 2012 through November 15, 2012.

Contractor Reports

SPMS Registrar: Dan Wegner registrar@spma.net

Report posted on Website (see link below).

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120719_Registrar_Report.pdf

Dan announced that one additional club has registered with SPMS making a total of 94 clubs.

SPMS Newsletter Editor: Kim Thornton newsletter@spma.net

Kim reported that the July/August newsletter has been posted and distributed.

SPMS Top Ten Recorder: Mary Beth Windrath topten@spma.net

Report posted on Website (see link below).

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20120719_Top_Ten_Recorder_Report.pdf

Mary Beth reported that several meets have still not submitted their paperwork. There were no records set in June and July. She submitted the Top Ten report for SPMS on time. And she is working with an additional USMS swimmer regarding submitting National Record applications from USA meets.

There was discussion regarding how to access the preliminary Top Ten report to review for errors. Mary Beth reminded everyone that corrections to the Top Ten report are due by July 30th.

Standing Committee Reports:

Coaches Committee: Christine Maki coaches@spma.net

Christine reported that she had an inquiry about helping with the Coaches Committee. She is still finalizing the location and details for the Coaches Clinic in September. The location is tentatively set for Thousand Oaks; however, this has not yet been confirmed.

Christine reminded everyone that there are triathletes in the Los Angeles / Orange County area who would like to participate in the upcoming USMS Postal Event and need a place to swim. She requested any teams that are going to participate in the Postal Event and that would be able to accommodate extra swimmers to contact her.

There was discussion regarding the upcoming ASCA World Clinic and if there was interest in hosting a two-day Coaches Clinic (Levels 1, 2, & 3) in South Orange County in 2013 to be able to include coaches from San Diego. Mark Moore indicated that the Mission Viejo Nadadores would be available to host such an event next year.

Marketing Committee: VACANT

No Report.

Errol has approached several individuals about filling the open position; however, no one has come forward at this time. Jacque mentioned that Anita Cole had been working on the marketing committee previously and might be interested. She will ask Anita to contact Errol.

Meet Operations: Mark Moore vicechair@spma.net

Meet Coordinator, Quartermaster, Awards: Trisha Commons Trisha5swim@aol.com



Meet Operations:

Mark reported that he is working on the tentative swim meet schedule for 2013. He is starting with the reoccurring meets first.

Meet Coordinator:

Trisha reported that we had two swim meets since last month's meeting – the Memorial Relay Meet at Mission Viejo held on July 1st and the Santa Barbara meet held on July 14th.

The Mission Viejo Memorial Relay meet had a low turnout. The Santa Barbara meet had over 100 swimmers. Both meets had good weather and everyone had a great time.

There was discussion regarding receiving payment for meet ribbons and medals and that SPMS does not have a policy for handling overdue or unpaid invoices.

-MSA – approved that awards invoices will be due and payable within 30 days. If the invoice is not paid within 60 days, the account is considered past due; no event sanctions will be approved for any current or future events; and a late fee of \$25 will be added to the total amount due. Once the account balance, including the late fee, has been paid, event sanctions will be approved.

There was additional discussion regarding payment of sanctions fees as the online USMS sanctions request process now occurs prior to any payment. Suggestions ranged from sending an email to meet directors with deadlines for paying sanctions for upcoming meets to SPMS not advertising a meet unless the sanctions fee was paid.

-MSA – approved that a meet host can pay the sanction fee upfront - prior to, or, in conjunction with, the completion of the online USMS sanction request. SPMS will return the sanction fee if the event does not take place.

Officials Committee: Robert Mitchell officials@spma.net

Robert reported that the Relay Meet had 3 officials present to run the meet and the Santa Barbara Meet had 3 officials present to run the meet. Robert mentioned that the Santa Barbara Meet initially only had 2 officials present and that the meet director was reluctant to place more than 2 officials on deck for the meet, however reconsidered and ended up with 3.

Robert also reported that the Seal Beach open water swims had a USA Official and SPMS Referee present. The events were well organized with careful head counts and controlled release of swimmers. The Santa Barbara open water swim had a small number of swimmers, so the head count was easier. There was careful checking of the paddler requirements. There was an issue regarding the water quality – it had been marked as “unsatisfactory” (fecal count of 900) on July 2 at the Goleta Beach take-off point. There is no SPMS policy regarding “unhealthy water quality”. There was a question regarding who is the appropriate party to “close a beach” – is it the lifeguards or the referee or another party? It was pointed out that there are different laws in California and Nevada.

The Newport Beach Pier to Pier Swim did not have tight controls at the start area. It was estimated that there were over 300 swimmers at the start. It was difficult to determine whether or not some swimmers had paid the entry fee and if all swimmers had current USMS membership. In addition some lifeguards participated in the event.

Open Water Committee: Tanya MacLean openwater@spma.net

Tanya reported that there have been 3 Open Water events since the last conference call – Seal Beach held on June 30th, Santa Barbara Semana Nautica 6 mile held on July 8th, and Newport Beach Pier to Pier held on July 14th. The results from these events were sent to Tanya shortly after the events and have been posted to the SPMS website. Tanya also mentioned the proposal that had been submitted to request supplies for the Open Water Referee and the Open Water Services Coordinator.



-MSA – approved to table discussion of the SPMS Open Water Referee and the Open Water Services Coordinator Supplies Proposal to a future meeting so that everyone would have time to adequately review the details prior to discussion.

There was a question regarding the duties of the SPMS Open Water Referee versus a USAS Open Water certified official and whether or not both need to be present at a USMS sanctioned open water event. Discussion followed whether or not a USAS certified official could provide adequate interpretation of the USMS rulebook for USMS open water participants. It was determined that the open water event host was responsible for either providing a referee or requesting a referee if one was needed.

There was additional discussion regarding the duties and activities of the Open Water Services Coordinator at the recent open water events. Robert explained that the primary activity was around explaining the differences between the single event USMS registration and annual USMS membership and selling the benefits of the full membership. Additionally, the coordinator provided entry information regarding upcoming SPMS sanctioned open water swims, pool meets, and postal events. He pointed out that there was lots of interest in USMS from the parents of the USA swimmers and other non-event swimmers before, during, and after the open water swims.

Robert clarified that the coordinator did not take on the responsibilities of the event director with regard to processing event beach entries or confirming USMS membership status. He also stated that due to the extended length of time that the coordinator needed to be present at an open water event, the dollar amount of the stipend needed to be reconsidered. It was recommended that the Open Water committee present a recommendation to the Committee at a future meeting.

Planning Committee: Lucy Johnson lucyj6@mac.com

No Report.

Lucy was not on the call. Errol reported that a Planning Committee meeting was held on Thursday July 12th.

Sports Medicine Committee: Jessica Seaton JSeaton@aol.com

No Report.

Jessica mentioned that she had written an article for the recent newsletter.

Webmaster: Dan Wegner registrar@spma.net

Dan reported that he continues to improve the SPMS Competition Calendar on the Swim Meets webpage. He has now included both the city and state for the meet listings to assist those not familiar with our area with locating the events. Dan also reported that the Open Water event results have been posted within a short time after the events and that this is a huge improvement over previous years. Phil Yoshida reported that he has sent in updated links to his swim meet results for the San Luis Obispo meet held on July 6th.

-MSA – approved all Committee Reports.

OLD BUSINESS

Discussion was re-opened regarding the sanctions of postal swims which had been tabled from the June meeting.

-MSA – approved a sanctions fee of \$50 to be paid for all postal pool events.



-MSA – approved to waive the \$50 sanction fee for the upcoming USMS National Postal 3,000/6,000 Yards Event hosted by the Long Beach Grunions.

NEW BUSINESS

Robert requested to re-open discussion on the tabled supplies proposal from the Open Water Committee. He specifically wanted approval to purchase a pair of binoculars for use by the SPMS Open Water Referee. He pointed out that there were several upcoming open water events where this would be essential (i.e., Optimist Open Water Swims, Don Burns Open Water Swim).

-MSA – approved the purchase of one pair of binoculars (cost not to exceed \$75) for use by the SPMS Open Water Referee. The binoculars will be kept with the other open water event supplies and brought to the open water events by the Open Water Services Coordinator.

Next conference call meeting will be held on Thursday, August 16, 2012 at 8:00 PM

Meeting Adjourned: 9:10 PM PDT