

Southern Pacific Masters Swimming
Meet Evaluation Form (100 points)

Meet: _____ Sanction# _____ Date: _____

A. Meet Operations: Score a maximum of 5 points each for a maximum value of 35. Total ()

1. Registration/check-in - score 5 - 4 - 3 - 2 - 1 - 0

- 5= Registration/check-in was sufficient, visible and new registration was available for SPMS/USMS
- 4= Registration/check-in was not sufficient but visible and new registration was available for SPMS/USMS
- 3= Registration/check-in was sufficient but not visible and new registration was available for SPMS/USMS
- 2= Registration/check-in was not sufficient or visible, and new registration was available for SPMS/USMS
- 1= Registration/check-in was sufficient and visible, but no new registration was available for SPMS/USMS
- 0= No registration/check-in or new registration was available during the meet

2. Monitored warm-up/warm-down - score 5- 4 - 3 - 2 - 1 - 0

- 5= One identifiable marshal present prior to the start of the meet for warm-ups, during, and after the meet for warm-down
- 4= One identifiable marshal present prior to the start of the meet for warm-ups, during but not after the meet for warm-down
- 3= One identifiable marshal present during the meet only
- 2= One identifiable marshal present intermittently during the meet
- 1= One identifiable marshal present only before the meet
- 0= No identifiable marshal present before, during or after the meet

3. Seeding/Posting - score 5 - 4 - 3- 2 - 1 - 0

- 5= Seeding was visible, accurate and timely
- 4= Seeding was accurate and timely but not visible
- 3= Seeding was accurate but not visible and was posted inconsistently throughout the meet
- 2= Seeding was posted inconsistently throughout the meet but was accurate and visible
- 1= Seeding was posted inconsistently throughout the meet but was visible but not accurate
- 0= Seeding was not visible, accurate or timely throughout the meet

4. Meet progress/flow - score 5- 4 - 3 - 2 - 1 - 0

- 5= The meet started on time, had no delays and finished on time
- 4= The meet started on time, had few delays and finished 15 minutes over the timeline
- 3= The meet started on time, had few delays and finished ½ hour over the timeline
- 2= The meet did not start on time, had few delays and finished an hour over the timeline
- 1= The meet did not start on time, had many delays and finished 1 ½ hours over the timeline
- 0= The meet did not start on time, had many delays and finished 2 hours and more over the timeline

5. Awards - score 5- 4 - 3 - 2 - 1 - 0

- 5= The awards were good quality, appropriate and distribution was excellent
- 4= Yes awards were good quality, appropriate and distribution was sufficient
- 3= Awards were adequate and distributed in an efficient manner.
- 2= Awards were adequate and distributed in an inefficient manner.
- 1= Awards were poor quality and distributed in an inefficient manner.
- 0= No awards

6. Results - score (accurate and timely posting of results and records) - score 5 - 4 - 3 - 2 - 1 - 0

- 5= Results were visible, accurate and timely
- 4= Results were accurate and timely but not visible
- 3= Results were accurate but not visible and was posted inconsistently throughout the meet

- 2= Results were posted inconsistently throughout the meet but was accurate and visible
- 1= Results were posted inconsistently throughout the meet but was visible but not accurate
- 0= Results were not visible, accurate or timely throughout the meet

7. Meet hosts - score 5 - 0

- 5= The meet host was helpful and responsive to swimmers, officials and coaches questions/concerns
- 0= The meet host was not helpful or responsive to swimmers, officials and coaches questions/concerns

B. Facility Standards: Score a maximum of 4 points each for #1-6, 2 points for #7 for a maximum value of 26. Total ()

1. Lanes numbers - score 4 - 0

- 4= Lanes are numbered correctly, (R to L facing course, visible to competitors and officials)
- 0= Lanes are not numbered correctly

2. Water temperature - score 4 - 0

- 4= Water temperature is between 78-80 degrees
- 0= Water temperature is below 78 or over 80 degrees

3. Backstroke flags - score 4 - 0

- 4= Backstroke flags positioned correctly (SC = 5 YDS, LC and SCM = 5 M Height)
- 0= Backstroke flags are not positioned correctly

4. Water depth/blocks (minimum starting end depth 3.5'<4', block no more than 1" above water, depth 4' or greater, block 30" for SC or 20"-29 1/2" above water for LC) - score 4 - 0

- 4= Yes
- 0= No

5. Ladders/stairs do not protrude into competition lanes - score 4 - 0

- 4= Yes
- 0= No

6. Locker rooms, toilets, and showers - score 4 - 3 - 2 - 1 - 0

- 4= Facilities were clean and stocked for swimmers needs
- 3= Facilities were adequate for swimmers needs
- 2= Facilities were provided but not clean
- 1= Restrooms provided but not locker rooms or showers
- 0= Facility did not provide

7. Pace clock(s) available for warm-ups - score 2 - 0

- 2= Yes
- 0= No

C. Medical/Safety: Score a maximum of 5 points each, #1-3; 4 points for #3; for a maximum value of 18 Total ()

1. Emergency Plan - score 5 - 4 - 3 - 2- 1 - 0

- 5= Emergency plan was available at check-in for participants, and the announcer and meet referee had copies
- 4= Emergency plan was available at check-in for participants and the meet referee had copies
- 3= Emergency plan was available at check-in for participants but the meet announcer had copies
- 2= Emergency plan was available only at check-in for participants
- 1= No emergency plan was available for participants but at least one meet administrator had a copy if asked
- 0= No emergency plan was available to participants and the announcer and meet referee did not have copies

2. Emergency/Safety/Lifeguard staff - score 5 - 3 - 0

- 5= Emergency/safety staff on deck, and identifiable to all participants/spectators before and during the meet
- 3= Emergency/safety staff on deck and identifiable to all participants/spectators only during the meet
- 0= No emergency/safety/lifeguard staff was on deck before or during the meet

3. Emergency Equipment present and adequate for first aid emergency needs - score 5 - 0

- 5= Yes
- 0= Emergency Equipment was not present for emergency and first aid needs

4. Snack Bar with liquids and food available to participants and spectators - score 3 - 0

3= Yes

0= No

D. Officials: Score 3 points each for Referee, Starter, Stroke/Turn Judge, Head Timer and Timers for a maximum value of 21 **Total ()**

Meet Referee

3= Excellent - consistent in calls, attentive to swimmers, follows USMS rules and keeps the meet flowing

2= Good - consistent in calls, attentive to swimmers, follows USMS rules but meet flow is slow

1= Fair - attentive to swimmers, follows USMS rules ,but is inconsistent in calls and meet flow is slow

0= Poor - inconsistent in calls, inattentive to swimmers, does not follow USMS rules and meet flow is slow

Starter

3= Excellent - consistent in starts, attentive to swimmers, follows USMS rules and keeps the meet flowing

2= Good - consistent in the starts, attentive to the swimmers, follows USMS rules, but the meet flow is slow

1= Fair - attentive to the swimmers, follows USMS rules but is inconsistent with the starts and the meet flow is slow

0= Poor - inconsistent in starts, inattentive to the swimmers, does not follow USMS rules and the meet flow is slow

Stroke/Turn

3= Excellent - consistent in calls, attentive to swimmers, follows USMS rules and keeps the meet flowing

2= Good - consistent in calls, attentive to swimmers, follows USMS rules but meet flow is slow

1= Fair - attentive to swimmers, follows USMS rules, but is inconsistent in calls and meet flow is slow

0= Poor - inconsistent in calls, inattentive to swimmers, does not follow USMS rules and meet flow is slow

Admin Official

3= Excellent - arrived 30 minutes prior to warm-up, seeding and results were accurate and timely

2= Good - arrived 30 minutes prior to warm-up, seeding and results were accurate but not timely

1= Fair - arrived 30 minutes prior to warm-up but seeding and results were not accurate or timely

0= Poor - did not arrive 30 prior to warm-up, and seeding and results were not accurate or timely

Head Timer

4= Yes

0= No

Timers - full compliment of timers per lane for all requirements of Records and Top Ten (3 for manual system, 1-3 for automatic or semi-automatic systems; see USMS Rule Book 103.7 & 103.8)

5= Yes

0= No

Total Points _____

Overall evaluation of this meet

Excellent = 91 - 100

Good = 80 - 89

Acceptable = 70 - 79

Deficient = 69 and below

Comments:

SPMS Swim Meet Services Coordinator: _____ **Date:** _____

Submit this form to the meet host and the meet operations chair within (3) days upon the conclusion of the event.