



SPMS Meeting Minutes	
April 17, 2014	Called to Order: 7:31 PM PDT
Type of meeting	Monthly Conference Call Meeting
Facilitator	Mark Moore - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Mark Moore (Mission Viejo Nadadores) Vice Chair – Eileen Span (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacqueline “Jax” Cole (Long Beach Grunions) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Swim Meet Services Coordinator – Trisha Commons (Mission Viejo Nadadores) Marketing Chair – Anita Cole (Long Beach Grunions) Officials Chair – Alina de Armas (Official) Open Water Chair – Sherry Brooks (Irvine Novaquatics) Mary Hull (Southwest Aquatics) – SW Zone Chair Darlys Ankeny (Official) Mike Ankeny (Official) Chad Durieux (Rose Bowl Masters) Errol Graham (West Hollywood Aquatics) Nancy Kirkpatrick-Reno (Conejo Valley Multisport Masters) Mike Miranda (Long Beach Grunions) Robert Mitchell (Unattached) Jessica Seaton (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters)
MSP	March 20, 2014 Meeting Minutes – Approved
Officer Reports:	
SPMS Chair: Mark Moore chair@SPMasterSwim.org Mark announced that Erika Stebbins (UCLA Bruin Masters) is the new Coaches Committee Chair. He reminded everyone that the annual USAS Convention will be held in Jacksonville, FL this year September 17 th through 21 st .	
SPMS Vice Chair: Eileen Span vicechair@SPMasterSwim.org Eileen reported that everything is going well with the sanctions process for the May/June 2014 LCM schedule. She is continuing to work with Sherry on the sanctions process for the upcoming open water events.	
SPMS Treasurer: Bob Eberwine treasurer@SPMasterSwim.org Reports posted on the SPMS website (see links below): Treasurer’s Report http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140417_Treasurer_Report.pdf	



Balance Sheet

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201404_Balance_Sheet.pdf

Income Statement

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201404_Income_Statement.pdf

Budget versus Actuals

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201404_Budget_vs_Actuals.pdf

Bob reported that we have a healthy balance despite the high number of expense reimbursements issued recently.

He is currently revisiting the process for obtaining an SPMS credit card with Bank of America. This will require a letter to the bank to be signed by the SPMS Chair and SPMS Secretary.

MSP – to approve that Bob Eberwine (SPMS Treasurer) is authorized to obtain a credit card from Bank of America on behalf of SPMS (Southern Pacific Masters Swimming).

SPMS Secretary: Robin Smith secretary@SPMasterSwim.org

Robin submitted the approved revised SPMS Bylaws to the USMS National Office as required by the Rule Book.

She reviewed the SPMS/USMS Delegate allotment and eligibility for the upcoming USAS Convention in September. SPMS is eligible to send 11 LMSC delegates this year based on our registration numbers from 2013. Automatic Delegates are not included in this total. The Automatic Delegates from SPMS for this year include Mary Hull, Lucy Johnson, and Jessica Seaton.

The following committee members have met the eligibility requirements for consideration and nomination as SPMS LMSC Delegates (attendance at 6 or more monthly meetings from April 2013 to April 2014): Mike Ankeny, Alina de Armas, Anita Cole, Jax Cole, Trisha Commons, Chad Durieux, Bob Eberwine, Errol Graham, Mike Heather, Tanya MacLean, Christine Maki, Mike Miranda, Robert Mitchell, Mark Moore, Bill Sive, Robin Smith, Kim Thornton, Greg Walther, Dan Wegner, and Karin Wegner.

Robin will draft an email to send to Dan to be forwarded to the eligible named individuals to confirm their availability to attend the convention and will prepare the nomination slate for voting at the May 2014 SPMS conference call meeting.

Robin had issued a revised draft of the SPMS Policies and Procedures. She requested that the committee review the document and get back to her with any revisions. There was a request to send out a reminder email with a due date. Robin will forward the email language to Dan to send out to the committee. The link to the current version of the document on the website is below:

http://www.spmasterswim.org/c/8B6A80C/file/documents/SPMS_Policies_Procedures_Draft_20140402.pdf

SPMS Member at Large: Jacqueline “Jax” Cole memberatlarge@SPMasterSwim.org

Jax reported that the 2013 SPMS Coach of the Year Award was presented to Mark Moore at the SPMS SCY Championship Meet in Santa Barbara. She said that the award committee had received 7 qualified nominations which made the selection decision very challenging.

There was discussion regarding the short amount of time from the nomination deadline to the presentation deadline. It was decided to change the nomination deadline from March 31st to March 1st to



give the committee more time for discussion. Robin will make this change to the draft Policies and Procedures document.

Jax requested that the SPMS meet coordinator desk have hard copies of the information for all upcoming meets/events at future meets. She said there have been lots of questions and interest regarding future meets/events and the desk did not have the hard copies to hand out.

Mark reminded everyone that the submission deadline for the USMS Kerry O'Brien Coaching Award is July 1st. He confirmed that since Erika Stebbins had just been appointed to the Coaches Chair position, Jax and the Award Committee should move forward with the selection and submission of the SPMS nomination(s) for this award. The Award Committee will make the selection(s) from the 7 SPMS Coach of the Year nominations.

-MSP – Approved all Officer Reports.

Contractor Reports

SPMS Registrar: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140417_Registrar_Report.pdf

Dan reported that our registration numbers are still ahead of this time last year and that everything is running smoothly.

SPMS Newsletter Editor: Kim Thornton newsletter@SPMasterSwim.org

Kim is finalizing the May/June 2014 Newsletter. She is pleased that there are lots of smaller news items that are now being submitted, in addition to the larger articles, for publication in the newsletter.

SPMS Top Ten Recorder: Kim Thornton topten@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140417_Top_Ten_Recorder_Report.pdf

Kim reported that there were 3 records set at the recent SPMS SCY Championships meet and that the receipt of the results and backup paperwork continues to go well.

SPMS Swim Meet Services Coordinator: Trisha Commons swimmeets@SPMasterSwim.org

Trisha attended the recent SCPPOA meeting which included a tour of the outdoor Belmont Plaza pool.

She reported that the UCLA meet did not have a meet referee, that the Pierce College meet went well, and that the SPMS SCY Championships started on time, although there were some complaints regarding the awards.

Standing Committee Reports:

Coaches Committee: Erika Stebbins coaches@SPMasterSwim.org

On behalf of Erika, Mark reported that she was not able to attend the meeting, and reminded the committee about the upcoming Coaches Certification Clinic (Levels 1 & 2) on Saturday April 26, 2014 in Claremont. There are currently 7 or 8 persons registered. He encouraged anyone who is interested in attending the clinic to pre-register as soon as possible.



Fitness Committee: Open

No Report.

Marketing Committee: Anita Cole marketing@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140417_Marketing_Report.pdf

Anita said the SPMS calendar and SPMS swim caps continue to be received very positively. She has received lots of photos for use in the next calendar. She confirmed that someone from the marketing committee will attend the swimming event at the upcoming Senior Games in Pasadena on June 22nd. There was discussion regarding other potential venues for the distribution of SPMS and USMS marketing materials.

Meet Operations: Eileen Span vicechair@SPMasterSwim.org

Eileen has been working through the sanctions process for the upcoming LCM swim meets as quickly as possible so that the events can be posted on the SPMS calendar well in advance of the meet dates.

Chad Durieux reported that the SW Zone/SPMS SCY Championships were very well run. That it was a nice venue and that John Abrami and the Santa Barbara Masters did a great job with providing volunteers and timers despite the weather.

There was discussion regarding the need to provide better support for our Regional and Championship events. Nancy Reno asked if there was a standard for regional meets – especially regarding the availability of psych sheets in advance and the use of a mobile swim meet application (i.e., SwimPhone, Meet Mobile). Chad mentioned that our championship and regional meets should have a higher level of organization and be more consistent.

Officials Committee: Alina de Armas officials@SPMasterSwim.org

Alina has finalized the list of officials and will forward this to Dan for posting on the website. She continues to put together the official's clinic. This is tentatively scheduled for the end of the summer in order to be able to review any new rules. The clinic will be open to high school, college, and USA officials with the goal to certify new officials for SPMS/USMS swim meets.

Open Water Committee: Sherry Brooks openwater@SPMasterSwim.org

Sherry continues to work through the sanctions process for the upcoming open water events. She has been busy emailing event hosts and answering questions. Sherry reminded everyone that the Salt Creek Rough Water Swim (2.4 miles) is coming up on May 17th. And she confirmed that the Castaic Lake Open Water Swim event is currently going through the sanctions process.

Sports Medicine Committee: Kyle Durieux sportsmedicine@SPMasterSwim.org

No Report.

Webmaster: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140417_Registrar_Report.pdf

Dan has been checking the website as he makes updates. He requested that if anyone notices something that needs correcting or has any questions about what is posted, to please let him know.



-MSP – Approved all Contractor and Committee Reports.

OLD BUSINESS

SPMS Policies and Procedures:
See Secretary's Officer Report above.

SPMS Awards:
Discussion was tabled to a future meeting.

NEW BUSINESS

USMS Delegate selection for 2014 Convention:
See Secretary's Officer Report above.

Next conference call meeting will be held on Thursday, May 15, 2014 at 8:00 PM

Meeting Adjourned: 8:31 PM PDT