



## SPMS Meeting Minutes

March 19, 2015

Called to Order: 7:32 PM PDT

**Type of meeting** Monthly Conference Call Meeting

**Facilitator** Mark Moore - Chair

**Minutes** Robin Smith - Secretary

**Attendees**  
 Chair – Mark Moore (Mission Viejo Nadadores)  
 Treasurer – Bob Eberwine (South Bay Swim Team)  
 Secretary – Robin Smith (Irvine Novaquatics)  
 Member-at-Large – Jax Cole (Long Beach Grunions)  
 Registrar – Dan Wegner (Las Vegas Masters)  
 Newsletter Editor – Kim Thornton (Irvine Novaquatics)  
 Top Ten Recorder – Kim Thornton (Irvine Novaquatics)  
 Marketing Chair – Anita Cole (Long Beach Grunions)  
 Officials Chair – Alina de Armas (Official)  
 Open Water Chair – Sherry Brooks (Irvine Novaquatics)  
 Sports Medicine/Fitness Chair – Kyle Durieux (Rose Bowl Masters)  
 Mary Hull (South West Aquatics Masters) – SW Zone Chair  
 Ken Brisbin (Long Beach Grunions)  
 Trisha Commons (Non-Member Attendee)  
 Omar de Armas (Official)  
 Chad Durieux (Rose Bowl Masters)  
 Errol Graham (West Hollywood Aquatics)  
 Nancy Kirkpatrick-Reno (Conejo Valley Multisport Masters)  
 Christine Maki (Competitive Tri-Swim Masters)  
 Mike Miranda (Long Beach Grunions)  
 Steve Quan (Official)  
 Jessica Seaton (West Hollywood Aquatics)  
 Bill Sive (Swim Long Beach Masters)  
 Karin Wegner (Las Vegas Masters)  
 Phil Yoshida (San Luis Obispo Masters)

**MSP**

**January 15, 2015 Meeting Minutes – Approved**

**February 19, 2015 Meet Minutes – Approved as corrected**

### Officer Reports:

SPMS Chair: Mark Moore [chair@SPMasterSwim.org](mailto:chair@SPMasterSwim.org)

Mark attended the USMS Leadership Summit held in Phoenix, AZ on March 13<sup>th</sup> – 15<sup>th</sup>. USMS Leadership and approximately 40 LMSC Chairpersons were in attendance at the conference. Mark will write a report summarizing the meeting discussions and decisions.

Mark requested a change regarding the responsible party for the SPMS Policy and Procedures. This had been discussed and recommended at the February 2015 face-to-face meeting.

**-MSP- To approve the change for the LMSC officer position responsible for the SPMS Policy and Procedures from the SPMS Member-at-Large to the SPMS Secretary.**

Robin presented the proposed changes to the SPMS Convention Delegate Section process (see links below) and reviewed the feedback received from committee members.



[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/SPMS\\_Convention\\_Delegate\\_Selection\\_Draft\\_27FEB2015\\_TRACKCHANGES.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/SPMS_Convention_Delegate_Selection_Draft_27FEB2015_TRACKCHANGES.pdf)

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/SPMS\\_Convention\\_Delegate\\_Selection\\_Draft\\_27FEB2015\\_FINAL\\_VIEW.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/SPMS_Convention_Delegate_Selection_Draft_27FEB2015_FINAL_VIEW.pdf)

**-MSP- To approve the proposed changes to the SPMS Convention Delegate Selection Procedure as presented. During the discussion there was a friendly amendment to add a requirement that delegates “be currently registered” with SPMS (Section 2.b.). Robin will finalize the procedure and revise the SPMS Policy and Procedure document accordingly.**

SPMS Vice Chair / Meet Operations: Open [vicechair@SPMasterSwim.org](mailto:vicechair@SPMasterSwim.org)

Robin reported that we have had 7 SCY meets so far in 2015 (6 sanctioned/1 recognized). There are 4 SPMS meets left in the SCY season including the SPMS/SW Zone SCY Championships in Goleta hosted by Santa Barbara Masters on April 11<sup>th</sup> – 12<sup>th</sup>.

Meet Operations:

Report posted on the SPMS website (see link below):

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/20150319\\_Meet\\_Operations\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/20150319_Meet_Operations_Report.pdf)

SPMS Treasurer: Bob Eberwine [treasurer@SPMasterSwim.org](mailto:treasurer@SPMasterSwim.org)

Reports posted on the SPMS website (see links below):

Treasurer’s Report

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/20150319\\_Treasurer\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/20150319_Treasurer_Report.pdf)

Balance Sheet

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/201502\\_Balance\\_Sheet.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/201502_Balance_Sheet.pdf)

Income Statement

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/201502\\_Income\\_Statement.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/201502_Income_Statement.pdf)

Budget versus Actuals

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/201502\\_Budget\\_vs\\_Actuals.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2015/201502_Budget_vs_Actuals.pdf)

Bob reported that the SPMS 2014 tax returns have been submitted and that SPMS now accepts credit cards for payment.

Bob requested to amend the SPMS Policy and Procedures to set a reserve amount of liquid assets in keeping with USMS policy and other non-profit organizations.

**-MSP- To approve the requirement that SPMS is to keep a 3 month reserve of liquid assets at all times in the eventuality of dissolution. The reserve amount will be composed of any fixed and/or contractual expenses, and any accounts payable at that time. This includes, but is not limited to, professional fees, legal and/or administrative expenses, credit card balances, or any other accounts or bonds payable. The SPMS Treasurer will, on a quarterly basis, compute and disclose the current reserve amount for that quarter. Should the amount of liquid assets fall below this reserve, the SPMSC must approve any and all monetary distributions until either the policy is amended, or sufficient liquid assets be re-established to satisfy the reserve condition.**



SPMS Secretary: Robin Smith [secretary@SPMasterSwim.org](mailto:secretary@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319\\_Secretary\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Secretary_Report.pdf)

Robin presented the 2 nominated candidates for the Open SPMS Vice Chair position – Ken Brisbin and Christine Maki. Each candidate introduced themselves and answered questions from the committee members present. Christine decided to concede her nomination and remove her name from consideration for the position.

**As only one candidate remained, Ken Brisbin was confirmed as the new SPMS Vice Chair through acclamation.**

SPMS Member at Large: Jax Cole [memberatlarge@SPMasterSwim.org](mailto:memberatlarge@SPMasterSwim.org)

Jax recently spoke with the coaches and fitness swimmers at Los Alamitos as part of her Member-at-Large responsibilities.

**-MSP- Approved all Officer Reports**

#### **Contractor Reports**

SPMS Registrar: Dan Wegner [registrar@SPMasterSwim.org](mailto:registrar@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Registrar_Report.pdf)

Dan reported that SPMS now has 100 registered clubs – a new record.

SPMS Newsletter Editor: Kim Thornton [newsletter@SPMasterSwim.org](mailto:newsletter@SPMasterSwim.org)

Kim continues to request that meet hosts provide a written paragraph with pictures from their event for upcoming Newsletters.

SPMS Top Ten Recorder: Kim Thornton [topten@SPMasterSwim.org](mailto:topten@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Top_Ten_Recorder_Report.pdf)

The 2014 SCM Top Ten Results have been posted to USMS.

**-MSP- Approved all Contractor Reports.**

#### **Standing Committee Reports:**

Coaches Committee: Erika Stebbins [coaches@SPMasterSwim.org](mailto:coaches@SPMasterSwim.org)

As Erika was not on the conference call, Mark and Christine discussed the upcoming SPMS Coaches Clinic currently scheduled for May 30, 2015 at UCLA. The agenda will include speakers from the USA-S High Performance Team. Additional topics include open water training and coached workout sets.

The SPMS Coach of the Year Award nominees have been received. The committee (Erika Stebbins, Christine Maki, Jax Cole) is currently reviewing the nominees and the Award will be presented at the SPMS SCY Championships in Goleta next month.



<b>Marketing Committee:</b> Anita Cole <a href="mailto:marketing@SPMasterSwim.org">marketing@SPMasterSwim.org</a>
Report posted on the SPMS website (see link below): <a href="http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Marketing_Report.pdf">http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Marketing_Report.pdf</a>
<b>Meet Operations:</b> Open <a href="mailto:vicechair@SPMasterSwim.org">vicechair@SPMasterSwim.org</a>
See Vice Chair / Meet Operations Report above.
<b>Officials Committee:</b> Alina de Armas <a href="mailto:officials@SPMasterSwim.org">officials@SPMasterSwim.org</a>
Alina participated in the USMS Peer-to-Peer meeting for Officials. The discussions focused on education and training of LMSC officials. Kathy Casey (USMS Rules Committee) also participated in the meeting. Alina is currently scheduling the referees and officials for the SPMS LCM meets.
<b>Open Water Committee:</b> Sherry Brooks <a href="mailto:openwater@SPMasterSwim.org">openwater@SPMasterSwim.org</a>
Report posted on the SPMS website (see link below): <a href="http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Open_Water_Report.pdf">http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Open_Water_Report.pdf</a>
Sherry reported that a tentative open water event has been added to the schedule on June 6 <sup>th</sup> – June Bug Open Water Swim in Santa Barbara.
<b>Sports Medicine/Fitness Committee:</b> Kyle Durieux <a href="mailto:sportsmedicine@SPMasterSwim.org">sportsmedicine@SPMasterSwim.org</a>
No Report.
<b>Webmaster:</b> Dan Wegner <a href="mailto:registrar@SPMasterSwim.org">registrar@SPMasterSwim.org</a>
Report posted on the SPMS website (see link below): <a href="http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Registrar_Report.pdf">http://www.spmasterswim.org/c/8B6A80C/file/meetings/2015/20150319_Registrar_Report.pdf</a>
<b>-MSP- Approved all Committee Reports.</b>
<b>OLD BUSINESS</b>
None.
<b>NEW BUSINESS</b>
<u>SPMS Meet Officials Membership Policy:</u> This was tabled to a future meeting.
<b>Next conference call meeting will be held on Thursday, April 16, 2015 at 7:30 PM</b>
<b>Meeting Adjourned: 8:50 PM PDT</b>