



SPMS Monthly Conference Call Meeting Minutes

Thursday May 19, 2016 – Called to Order: 7:30 PM PDT

Facilitator: Mark Moore (Chair)

Minutes: Robin Smith (Secretary)

Attendees:

Chair – Mark Moore (Mission Viejo Masters); Vice Chair – Ken Brisbin (Long Beach Grunions); Treasurer – Bob Eberwine (South Bay Swim Team); Secretary – Robin Smith (Novaquatics Masters); Member-at-Large – Nancy Kirkpatrick-Reno (Conejo Valley Masters); Registrar – Dan Wegner (Las Vegas Masters); Newsletter Editor – Kim Thornton (Novaquatics Masters); Top Ten Recorder – Kim Thornton (Novaquatics Masters); Awards Chair – Nancy Kirkpatrick-Reno (Conejo Valley Masters); Coaches Chair – Christine Maki (Competitive Tri-Swim Masters); Fitness Chair – Robin Smith (Novaquatics Masters); Meet Operations Chair – Ken Brisbin (Long Beach Grunions); Officials Chair – Alina Perez de Armas (Official); Open Water Chair – Sherry Brooks (Mission Viejo Masters); Program Development/Marketing – Anita Cole (Long Beach Grunions); Mary Hull (South West Aquatic Masters) – Southwest Zone Chair
Megan Andrus (Las Vegas Masters); Elizabeth Carlin (Long Beach Grunions); Virgil Chancy (Official); Jax Cole (Long Beach Grunions); Pam Conboy (Las Vegas Masters); Omar de Armas (Official); Chad Durieux (Rose Bowl Masters); Michael “Mikey” Flaherty (Swim With Heart Masters); Michael Heather (Mission Viejo Masters); Errol Graham (West Hollywood Aquatics); Robert Mitchell (Unattached); Jenny Richter (Mission Viejo Masters); Jessica Seaton (West Hollywood Aquatics); Bill Sive (Swim Long Beach); Karin Wegner (Las Vegas Masters); Philip Yoshida (San Luis Obispo Masters)

MSP- April 21, 2016 Meeting Minutes Approved

OFFICER REPORTS

SPMS Chair: Mark Moore

Mark has been working with Robin on some of the USAS Convention logistics for SPMS. A draft USMS convention agenda is now available and will be forwarded to SPMS delegates shortly.

SPMS Vice Chair: Ken Brisbin

Kenny attended the “Conflict of Interest” webinar on May 15, 2016 hosted by the USMS LMSC Development Committee. Information presented included how to handle potential conflict of interest at the LMSC level and offered suggestions for putting together an LMSC policy.

SPMS Treasurer: Bob Eberwine

Reports posted on the SPMS website (see links below):

Treasurer’s Report

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/20160519_Treasurer_Report.pdf

Balance Sheet

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201604_Balance_Sheet.pdf

Income Statement

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201604_Income_Statement.pdf

Budget versus Actuals

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2016/201604_Budget_vs_Actuals.pdf



Bob stated that our account balance (checking plus CD) is currently around \$152,000. He is withdrawing his previous policy change request. Approvals for recurring expenses and reimbursements will continue as per the current procedures.

SPMS Secretary: Robin Smith

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160519_Secretary_Report.pdf

Robin also attended the "Conflict of Interest" webinar on May 15, 2016 hosted by the USMS LMSC Development Committee.

Robin reviewed the proposed 2016 USAS Convention travel expenses for reimbursement as outlined in the posted Secretary report. Proposed expenses include: Roundtrip Airfare (\$480), Checked Baggage Fee (\$50), Taxi from/to Atlanta Airport and Hotel (\$60), Food (\$188), Hotel (\$316), and Parking at Home Airport (\$65) for a total of \$1159 per delegate.

-MSP- To approve the 2016 USAS Convention travel expense amount of \$1159 per delegate. The SPMS Treasurer will issue checks for the total amount as a grant to each delegate. Robin will submit the final list of delegates to Bob. For those delegates who need to travel early to attend committee meetings or certification workshops, contact Mark Moore (chair@spmasterswim.org) for approval in advance of applicable extra day expense(s).

Robin reviewed the USAS Convention registration procedure. The early registration fee is \$180 per delegate (before midnight August 29, 2016). She proposed that the SPMS Treasurer registers all delegates using the Group Registration Form.

-MSP- To approve that the SPMS Treasurer will submit all delegates using the Group Registration Form prior to midnight August 29, 2016. Robin will submit the final list of delegates to Bob.

SPMS Member at Large: Nancy Kirkpatrick-Reno

No Report.

-MSP- Approved all Officer Reports

CONTRACTOR REPORTS

SPMS Registrar: Dan Wegner

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160519_Registrar_Report.pdf

SPMS Newsletter Editor: Kim Thornton

The May/June Newsletter has been posted. Kim is currently working on the July/August Newsletter.

Topics will include the open water events and long course swim meets. Kim let everyone know that she is always looking for photos, and articles for upcoming newsletters.

SPMS Top Ten Recorder: Kim Thornton

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160519_Top_Ten_Recorder_Report.pdf

-MSP- Approved all Contractor Reports.



STANDING COMMITTEE REPORTS

Awards Committee: Nancy Kirkpatrick-Reno

Nancy said that there will be no changes or additions to the current list of SPMS awards at this time. She reminded everyone to start thinking about nominations for the SPMS Swimmers of the Year, and the Jim Marcus, and Steve Schofield Service Awards.

Coaches Committee: Christine Maki

Christine is working with Chad Durieux on the agenda for the SPMS Coaches Clinic. She confirmed that the date of the clinic will be Sunday September 11, 2016 at the Rose Bowl Aquatic Center.

Fitness Committee: Robin Smith

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160519_Fitness_Report.pdf

Robin reminded everyone about the ongoing USMS 5K/10K ePostal National Championship (50 meter pools) and the USMS Check-off Challenge.

Meet Operations: Ken Brisbin

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160519_Meet_Operations_Report.pdf

Kenny mentioned that SPMS had ten teams competing at the recent USMS Spring Nationals in Greensboro, NC. He congratulated Rose Bowl Masters for finishing 10th in the team standings and thanked Nancy Kirkpatrick-Reno for volunteering as an On-Deck Coach during the event.

Officials Committee: Alina Perez de Armas

Alina has assigned all officials for the upcoming long course swim meet schedule. She also reminded everyone that the rules for adjusting times are in the process of being revised by USMS.

Open Water Committee: Sherry Brooks

Sherry reported that all of the open water swims for 2016 are now posted on the SPMS website. She pointed out that the upcoming SoCal Cup Open Water Championship event on May 22nd at Castaic Lake will now only offer a 1 mile race. There will be no 2 mile race at this event.

Program Development/Marketing Committee: Anita Cole

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160519_Marketing_Report.pdf

Anita is looking into options for new and different items to add to the SPMS logo online store.

Sports Medicine Committee: Kyle Durieux

No Report.

Social Media: Deborah Hefter

No Report.

Webmaster: Dan Wegner

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2016/20160519_Registrar_Report.pdf



-MSP- Approved all Committee Reports.

OLD BUSINESS

Sub-Committees (Contractors, Bylaws, Financial) update:

Errol (Contractors) reported that the sub-committee has been discussing and reviewing contract language for the Registrar, Top Ten Recorder, Newsletter, and Webmaster positions. Their target date for posting the job descriptions and opening the bidding process is July 1, 2016.

-MSP- To confirm that the Webmaster will be offered as a separate SPMS Contractor position. The job description will be posted and open for bid in the same cycle and timing as the current SPMS Contractor positions.

Robin (Bylaws) said that the SPMS Bylaws and Policy & Procedures will be updated after the USMS LMSC Development Committee has finalized their LMSC minimum requirements document.

On behalf of Lucy (Financial), Mark reported that Lucy continues to work on the draft financial operating guidelines for SPMS.

USMS Rules submission:

Mark reminded everyone that the deadline to submit any proposed rules changes to USMS is July 10th. He will collate all SPMS recommendations/proposals into one submission to USMS. It was clarified that this includes any proposed changes to Rules, Legislation, and Long Distance.

USAS Convention Delegate Selection Committee Report:

Robin reviewed the process for delegate selection. She reminded everyone that this was the second year for the new selection procedure. Nominations were accepted through April 30th and email confirmations attesting to interest and ability to attend the entire convention were due May 5th. There were 10 SPMS Automatic Delegates and 3 Nominees. Selection moved forward based on the assumption that SPMS will receive 11 allotted LMSC delegates. Nancy Kirkpatrick-Reno was selected to be an LMSC allotted delegate. Errol Graham was selected to be the 1st Alternate delegate. Mark will submit Errol's name to the USMS President to request selection as a Delegate-at-Large.

There was discussion regarding one of the nominees, Megan Andrus, who will be in Atlanta during the USAS Convention dates. She will be staying with friends locally and would like to attend the meetings if possible. She confirmed that she will be able to attend the entire convention.

-MSP- To approve that Megan Andrus attend the 2016 USAS Convention as a non-voting SPMS delegate. She will not receive any travel expense reimbursement monies.

-There was a motion to recommend the reimbursement of Megan's USAS Convention Registration fee (early rate \$180). After discussion, there was a friendly amendment to change the motion from reimbursing Megan for her registration "after the fact" to adding her name to the Group Advance Registration Form. This was accepted and approved.

-MSP- To approve that Errol Graham attend the 2016 USAS Convention as a non-voting SPMS delegate. This is independent of the USMS selection process for Delegate-at-Large.

-MSP- To approve that Errol Graham receive the convention expense reimbursement grant payment of \$1159.



The final list of 2016 USAS Convention Delegates from SPMS includes:

SPMS Allotted Delegates (11) – Ken Brisbin, Sherry Brooks, Anita Cole, Omar de Armas, Nancy Kirkpatrick-Reno, Mark Moore, Alina Perez de Armas, Robin Smith, Kim Thornton, Dan Wegner, Karin Wegner

SPMS Non-Voting Delegates (2) – Errol Graham (1st Alternate), Megan Andrus

USMS Automatic Delegates (4) – Michael Heather, Mary Hull, Lucy Johnson, Jessica Seaton

USMS Board of Directors (2) – Brandon Franklin, Jeff Moxie

-MSP- To accept the SPMS Delegate Selection Committee Report.

NEW BUSINESS

SPMS Annual Meeting:

Nancy will be working on a location for the face-to-face meeting. The date of the Annual Meeting was clarified – it is scheduled for Thursday November 17, 2016.

Next conference call meeting will be held on Thursday, June 16, 2016 at 7:30 PM PDT

Meeting Adjourned: 8:34 PM PDT