



April 15, 2021

SPMS Monthly Minutes

Date: Thursday, April 15, 2021

Meeting Called to Order: 7:33 pm, PST
Facilitator: Mark Moore (Chair)
Recorder: Diana Dolan LaMar (Secretary)

1. Roll Call to Take Attendance

Executive Committee and Committee Chair Attendees (12):

Chair – Mark Moore (Mission Viejo Masters); Vice Chair – Kenny Brisbin (Long Beach Grunions); Member at Large/Awards Chair – Becky Cleavenger (Conejo Valley Masters); Secretary – Diana Dolan LaMar (Mission Viejo Masters); Membership Coordinator & Top-Ten Recorder – Judi Divan (Mission Viejo Masters); Officials' Chair - Alina Perez de Armas (Mission Viejo Masters); Open Water Chair - Robin Smith (Novaquatics Masters); History and Archives Chair/Webmaster - Robert Mitchell (Mission Viejo Masters); Sports Medicine Chair – Arlette Godges (Conejo Valley Masters); Diversity & Inclusion Chair - Virgil Chancy (Unattached); Treasurer – Kris McPeak (Silver Peak Performance) Coaches' Chair – Christine Maki (Competitive Tri-Swim Masters); **Absent (4):** Newsletter Chair – Jorge Ferrero (Unattached); Southwest Zone Chair – Unappointed; Marketing/Program Development Chair - Anita Cole (Long Beach Grunions); Fitness Chair - Mary Jurey (UCLA Masters);

SPMS Member Attendees (14): Bart Parnes (Long Beach Grunions); Karin Wegner (Team Red Bird); Dan Wegner (Las Vegas Masters); Barbara Moore Bennett (Mission Viejo Masters); Omar de Armas (Mission Viejo Masters); Nancy Kirkpatrick-Reno (Conejo Valley Masters); Jill Gellatly (Conejo Valley Masters); Beata Konopka (Conejo Valley Masters); Mary Hull (Unattached); Dave Johannsen (Santa Barbara Masters); Erroll Graham (West Hollywood Masters); Jessica Seaton (West Hollywood Masters); Bill Sive (Swim With Long Beach); Charles McPeak (Silver Peak Performance).

Total attendance – **26 members**

2. Approve minutes from Thursday, March 18, 2021. MSP.

3. Standing Agenda

Executive Committee Reports:

- Chair: Mark Moore – No report
- Vice Chair: Ken Brisbin – No report.
- Secretary: Diana Dolan LaMar – Reports posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_SPMS_April_Secretary_Report.pdf
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_SPMS_Executive_Committee_Minutes_20210326.pdf
- Treasurer: Kris McPeak – Reports posted. Kris reminded members that the Finance Committee is still looking for a third member.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_Treasurer_Report_UPDATED.pdf

- https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_SPMS_Balance_Sheet_20210331.pdf
- https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_IncomeStatement_20210331_SPMS.pdf
- https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_BudgetvsActuals2021Budget-FY21PL_20210331_SPMS.pdf

- Member at Large: Becky Cleavenger – No report.

Move that the April 15, 2021 Officer Reports are approved as reported. MSP

Contractor Reports:

- Membership Coordinator: Judi Divan. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_Membership_Coordinator_Report.pdf
- Top-Ten: Judi Divan. Report posted. Reminder to all SPMS swimmers competing in other LMSC meets to ensure that the Meet Host submits times to National Office and also to inform Judi.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_Top_Ten_Report.pdf
- Newsletter Editor: Jorge Ferrero – No report.

Move that the April 15, 2021 Contractor Reports are approved as reported. MSP

4. Committee and Assignment Reports: (Mark Moore)

SPMS Committee Reports

- Awards Committee: [Becky Cleavenger](#). No report.
- Coaches Committee: [Christine Maki](#). No report.
- Diversity and Inclusion Committee: [Virgil Chancy](#). No report.
- Fitness Committee: [Mary Jurey](#). No report.
- History and Archives Committee: [Robert Mitchell](#). Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_HistoryArchives_Report.pdf
- Long Distance & Open Water Committee: [Robin Smith](#). Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_SPMS%200W_USMS_LDC_Report.pdf
- Meet Operations Committee: [Ken Brisbin](#). Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_MeetOpsReport.pdf
- Officials Committee: [Alina de Armas](#). No report.
- Marketing and Club Development Committee: [Anita Cole](#). Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_SPMS_Marketing_and_Club_Development.pdf
- Sports Medicine and Science Committee: [Arlette Godges](#). Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_Sports_Medicine_Science_Chair_Report.pdf

SPMS Assignment Reports:

- Fitness Event Results: **David Johannsen**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_SPMS_April_2021_Fitness_Report.pdf
- Webmaster: **Robert Mitchell**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_Webmaster_Report.pdf

USMS Committee Reports:

- Championship: **Mark Moore**. No report.
- Coaches: **Ken Brisbin**. No report.
- Diversity and Inclusion: **Virgil Chancy & Megan Johnston**. No report.
- Legislation: **Diana Dolan LaMar & Becky Cleavenger**. No report.
- LMSC Development: **Mary Hull, Kris McPeak, and Nancy Kirkpatrick-Reno**. No report.
- Rules: **Jessica Seaton**. No report.
- Southwest Zone Chair: **Vacant**. No report.
- Swimming Saves Lives: **Brandon Franklin**. No report.
- USMS At-Large Board Member: **Jill Gellatly**. No report.
- USMS Liaison to international Gay and Lesbian Aquatics: **Jessica Seaton**. No report.
- Audit: **Brandon Franklin, Jill Gellatly & Laura Winslow**. No report.
- Finance: **Brandon Franklin, Jill Gellatly & Laura Winslow**. No report.
- Fitness Committee: **Mary Jurey, Karin Wegner, Anita Cole**. No report.
- Long Distance: & Open Water: **Robin Smith**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210415_SPMS%20W_USMS_LDC_Report.pdf
- Officials: **Alina de Armas & Omar de Armas**. No report.
- Sports Medicine and Science: **Arlette Godges & Jessica Seaton**. No report.

*Move that the April 15, 2021 SPMS Committee, SPMS Appointment, and USMS Committee Reports are approved as reported and posted. **MSP***

5. Old Business:

- 10/17/19 - Update on By-Laws and Policies and Procedures (Diana LaMar)

Secretary LaMar deferred to Robert Mitchell and Robin Smith who are on the By-Laws and Policies and Procedures Committee along with Member At-Large Becky Cleavenger. Robert explained the process for both By-laws and Policies and Procedures changes. Both By-laws and Policies and Procedures updates with track changes were sent to all SPMS registered members on March 31, 2021. Voting will occur on May 20, 2021.

The By-Laws and Policies and Procedures Committee met on April 12, 2021 after receiving some recommended changes for the By-Laws. These proposed changes will be sent to all SPMS registered members by April 20, 2021; therefore, any proposed By-Law changes for the upcoming vote on May 20, 2021, must have been received prior to April 20 for the Committee



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to meet and discuss. On May 20, 2021, eligible SPMS members will be voting on a complete replacement of the By-laws and specific line-item changes on the Policies and Procedures.

Members on the call were reminded that if they have a proposed change for either the By-Laws or the Policies and Procedures, it should be sent to the SPMS Secretary who will forward the proposed change to the By-laws and Policies and Procedures Committee who will assist with correct language and document placement.

If this is a By-law change, it will be sent to all SPMS registered members one month prior to a vote. If it is a Policy and Procedures change, it will be placed in the SPMS monthly meeting agenda for voting and the results reflected in the minutes. Policies and Procedures are updated each month as needed.

Chair Moore announced that the entire meeting on May 20, 2021 will be focused on By-laws and Policies and Procedures changes. Currently both documents are posted on the SPMS website with a clean copy and a copy with track changes.

<https://www.spmasterswim.org/bylaws/>

03/18/21 – Committee Descriptions (Mark Moore). Tabled until later.

6. New Business:

- USMS Convention & Delegate Selection (Mark Moore)
Tabled until later. Policies and Procedures must be approved first. Convention is Virtual. Unsure how many delegates SPMS will be allocated.
- National Committee Reports (Arlette Godges)
Unclear as to what should be posted. Discussion in regard to posting items that pertain to SPMS only, the minutes from the previous National Committee meeting, or returning to verbal information only.
- SPMS Email Addresses (Arlette Godges)
Some SPMS member emails are getting bounced. Discussion as to why. Suggestions of changing passwords and contacting Robert Mitchell (webmaster) directly to get problem fixed.

7. Roll Call to Take Attendance

Move to Adjourn at 8:19 p.m. MSP

Next Meeting – May 20, 2021 at 7:30 p.m.